

Government of Tripura  
Animal Resources Development Department  
P. N. Complex: Agartala

No.F.2(710) ARDD/ESTT/2020

Dated, Agartala

2022

**MEMORANDUM**

Department of ARD has approved the rate for engagement of 16(sixteen) nos Non-teaching Staff for the CVSc & A.H., R. K. Nagar for a period of 1(one) year from the date of issue of the Notification / work order as follow:-

Sl No	Description of the Works	Nos	Rate (in Rs.)	Yearly Financial involvement (in Rs.)	Name of the Agencies
1	2	3	4	5	6
1	Computer Programmer	2(two) nos	16,001.60	1,92,019.00	HRD Commercial & Industrial Security Force Pvt. Ltd. HGB Road, Melarmath: Agartala
2	Computer Operator	2(two) nos	15,001.50	1,80,018.00	HRD Commercial & Industrial Security Force Pvt. Ltd. HGB Road, Melarmath: Agartala
3	Hostel Cook cum Attendant	8(eight) nos	71,208.00	8,54,496.00	A.S. Security Battala Super Market 1st Floor, Agartala
4	Hostel Sweeper	2(two) nos	14,100.00	1,69,200.00	A.S. Security Battala Super Market 1st Floor, Agartala
5	Sweeper (Part time)	2(two) nos	14,100.00	1,69,200.00	A.S. Security Battala Super Market 1st Floor, Agartala
GST & other Taxes will charge extra as per Govt. Rule					

The Principal, College of Vety. Science & A.H., R. K. Nagar will take all necessary aspects with the successful Agencies .

**Salient features & scope of the Works:**

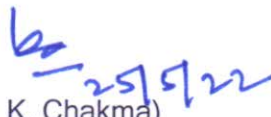
1. The contract period shall be for 1(one) year which can be extended on mutual consent.
2. The Out sourcing Agency/NGO shall offer rate in figure and words for service post wise as a package in Indian Currency.
3. There shall be no increase in charges within the contract period.

Contd. P/2



4. The Person shall be 18 to 40 years of age but upper age is relax able by 5 years for SC, ST & PH categories.
5. The successful outsourcing Agency /NGO shall provide the list of personal post wise according to eligibility as mentioned in column no.4 with details particulars supported by documentary evidence within 3(three)days.
6. The outsourcing Agency/NGO shall be responsible for conduct and performance of each personal deployed by it.
7. The Staff so provide by the concerned authority shall be in duty for all working days for a minimum period of 8(eight) hours and they will enjoy holidays as per Govt. Holiday's List.
8. All the Staff shall maintain official decorum, abide by rules & regulations of the College and work under direct control of the Principal, CVSc & A.H., R.K.Nagar.
9. The outsourcing Agency/NGO shall submit bill along with Attendance Register of the Staff certified by the Controlling Officer i.e the Principal of the College.
10. The successful Bidder shall be required to enter into an agreement as per terms of Tender and deposit Rs. 25,000/- (Rupees twenty five thousand) only as security money through Demand Draft drawn in favour of the Director of Animal Resources Development, Govt. of Tripura, Agartala.
11. The Director of Animal Resources Development Department, Government of Tripura reserves the right to reject/cancel any or all offers including the lowest one without assigning any reason.
12. The Director of Animal Resources Development Department, Government of Tripura also reserves the right to discontinue at any time, if found inefficient and any negligence / misbehave etc from any personal at the working place.

This is issued as per approval of the Govt. vide U.O. No. 2070/SPL Secy/ARD Deptt.  
Dated:-10-05-2022.

  
(D. K. Chakma)  
Addl. Secretary to the  
Govt. of Tripura

Copy to:-

1. The P.S. to the Hon'ble Minister of ARDD, Govt. of Tripura.
2. The P.S. to the Secretary of ARDD, Govt. of Tripura.
3. The Principal, College of Vety. Science & A.H., R. K. Nagar, Tripura West.