

**Government of Tripura
Animal Resources Development Department
P.N. Complex, Agartala Tripura (w)**

F.No.2-2/ARDD/SDIL/INST. & EQUIP/2024-25(II)
2025

Date:

NOTICE INVITING TENDER (NIT)

**TENDER FOR Procurement of Chemicals, Equipment & Reagents etc. required for
Feed analytical lab of State Disease Investigation Laboratory, Abhoynagar, Agartala.**

Notice Inviting Tender/Quotation from the reputed, resourceful and bonafide authorized Distributors/Dealers/ Manufacturing firms of chemicals, reagents and equipment for supply of the items required for Feed analytical lab of State Disease Investigation Laboratory Abhoynagar, Agartala West Tripura for the year 2025-26 & 26-27.

The details of Tender, quantity, specification and Tender Documents are made available in the website (<http://ardd.gov.in>). The last date/time of submission of the Tender Documents online is on **08/8/2025 at 4.30 PM.**

**Director,
Animal Resources Development Department
Agartala, West Tripura**

Government of Tripura
Animal Resources Development Dept.
P.N. Complex, Agartala
West Tripura

F.No.2-2/ARDD/SDIL/INST. & EQUIP/2024-25(II)

Date:

2025

DETAILS NOTICE INVITING TENDER (NIT)

TENDER FOR Procurement of Chemicals, Equipment & Reagents etc. required for Feed analytical lab of State Disease Investigation Laboratory, Abhoynagar, Agartala for the year 2025-26 are hereby invited through website (<http://ardd.gov.in>) by the Director of ARDD, Agartala Tripura (w), from the reputed, resourceful and bonafied authorized Distributors/Dealers/ Manufacturing firms of chemicals, reagents and equipment.

Quotation in sealed cover addressed to the **Director, Animal Resources Development Department, Govt. of Tripura** should reach to the **O/O the State Disease Investigation Laboratory, Abhoynagar, Agartala, West Tripura** by speed post/courier/registered post/by hand on or before **08/08/2025 at 4.30 PM** on all working days from the date of publication of the quotation. Quotation received after stipulated date & time will be rejected.

On the top of **envelope," Procurement of Chemicals, Equipment & Reagents etc. required for Feed analytical lab of State Disease Investigation Laboratory, Abhoynagar, Agartala for the year 2025-26"** and Bidder's full name and address with phone number are to be mentioned. Quotations will be opened on the same day after 4.00 PM or next working day. Bidders or their authorized representative may remain present during opening of quotations.

The detailed terms and conditions along with prescribed format may be seen at (<http://ardd.tripura.gov.in>) and the Notice Board of State Disease Investigation Laboratory, Abhoynagar, Agartala. Interested bidders may quote their rates in the prescribed format. Rate quoted in other format will not be entertained and will be rejected.

TERMS & CONDITIONS

1. Tender must be submitted in two parts-1) Technical Bid – as per detailed in the Tender document 2) Financial Bid- rate should be quoted for all items and totaling to quantity mentioned in the specification. Last date of submission of the tender is on 08/08/2025 at 4.30 PM
2. Bidder shall quote the Rate for **all items mandatorily**.
3. Tender shall not be accepted from any Bidder who has been blacklisted/banned/debarred either by Tendering Inviting Authority, Government of Tripura or by any other State/Central Government and its procurement Agencies. A declaration by the Tenderer must be submitted in this regard (Annexure-II).

4. The concerned company/ bidder whose product has been declared as of spurious or substandard quality and any criminal case is filled and pending in any court shall not be eligible to participate for those particular products in the tender. Similarly convicted firm/company shall also not be eligible to participate in the tender.
5. **An amount of Rs.3,690.00 (Rupees Three Thousand Six Hundred Ninety) only as Earnest Money Deposit (EMD)** is to be submitted in favour of “**Director, Animal Resources Development Department, Govt. of Tripura**”, Agartala in the shape of Demand Draft (DD) from any nationalized Bank along with the Quotation, otherwise the quotation will be rejected. If the successful Bidder fails to provide the items, the earnest money deposited along with the quotation will be forfeited. However, the amount of earnest money of the successful bidder will be released on successful completion of contract period. The earnest money of unsuccessful bidders will be released after 1(one) month from the date of finalization of quotation.
6. The supply must be executed within 45 (forty-five) days from the date of issue of the supply order. In case, failure of supply of the ordered item/items in full within stipulated period, the earnest money is likely to be forfeited without further correspondence.
7. C.G.S.T, SGST, IGST & other taxes, if any, may be deducted from the Bill as per Govt. rule as applicable.
8. Any enhancement of the rate within the validity period of contract will not be considered except for the imposition of any levy or increase in existing levy by the Government. Any undue request may lead to the cancellation of the Order and forfeit of EMD.
9. Items should be supplied as per specifications, terms and conditions and of standard quality. If any supplied items are found to be of sub-standard quality, these should be replaced by new standard quality at their own cost on receipt of the intimation from Dy. Director, SDIL, Abhoynagar, Agartala. Payment of the successful Tenderer shall be made on a bill basis only after completion of supply and satisfaction with the item/items as ordered for. No advance payment will be entertained in any circumstances. Director of ARDD, Agartala Tripura (w) will take all possible steps to **pay the Bills within 90 days** from the date of the completion of supply & installation, if any subjected to the availability of fund.
10. The rates should be quoted both in figures and words clearly as per Specification in the Financial Bid. The rate should be quoted in **Indian Currency only**.
11. The supply order will be issued once/at a time or in a phased manner subject to availability of fund and as per requirement. The quantity of items may be reduced or increased.
12. Any default or breach of contract by the suppliers will be subject to forfeiture of earnest money/security money & will be considered as blacklisted/delisted for participating in future tender as per the discretion of Director of ARDD, Agartala
13. In case of any legal dispute the jurisdiction will be the **High Court of Tripura, Agartala Bench**.

14. Director, ARDD, Agartala, reserves the right to unilaterally terminate the contract or cancel acceptance of the rate or supply order at any time without notice before the expiry of the period for which the rates are now invited.
15. Director of ARDD, Agartala, reserves the right to accept or reject any/all tenders without assigning any reason thereof and may accept or reject part of the tender/tenderers.
16. The approved rates of the items will be valid for 2 years from the date of approval.
17. Items should be supplied as per DNIT. If the supplied Items are not as per Specification of the DNIT, the supply should be taken back. The payment/Security Money will be held up till the items are taken back by the agency concerned at their own cost.
18. The Technical Bids of the Bidders will be first evaluated by the technical committee concerned and the Financial Bids will be opened for technically qualified Bidders only.
19. For financial evaluation, financial bids of the technically qualified bidder will be evaluated. All the financial bid shall then be ranked according to the financial bid in increasing order with the bidder quoting the least amount ranked L 1; the bidder quoting next higher figure as L 2 and so on. L1 will be declared as successful bidder and his Offer will be processed further. However, the Director of ARDD reserves the right to offer the contract to the L2 and L3 Bidders as well as if there are any dispute in the Technical and Financial Bid quoted by the L1 Bidder.
20. No Insurance charge is admissible, and the successful Tenderer/Supplier will be responsible for any breakage, damage and loss in transit on the way to destination.
21. Even though the bidders meet the above qualifying criteria, they are liable to be **disqualified/ debarred / suspended / blacklisted** if they have.
 - a. Furnished false/ fabricated particulars in the forms, statements and / annexure submitted in proof of the qualification requirements and/or
 - b. Not turned up for entering into agreement, when called upon.
 - c. Even while execution of the work, if found that the work was awarded to the Bidder based on false/ fake certificates of experience, the Bidder will be blacklisted and necessary action will be taken as per rules.
 - d. Any definite attempt of profiteering by any bidder will render himself liable to be debarred permanently from bidding or for such period as the bid accepting authority may decide. The bidder overall rate should be based on the controlled prices for the materials, if any, fixed by the Government or the reasonable prices permissible for the bidder to charge a private purchaser under the provisions of clause-6 of the hoarding and profiteering prevention ordinance of 1943 as amended from time to time and on similar principle in regard to labour supervision on the construction.

- e. Each Bidder shall submit only one Bid for the work. A bidder who submits more than one bid will cause disqualification of all the bids submitted by the bidder

BID OPENING AND EVALUATION:

- 1. Bid Opening-** The bids/quotations will be opened by the Technical Committee on 11/08/2025 or next working day 12.00 PM at State Disease Investigation Laboratory, Abhoynagar, Agartala. Bids shall be scrutinized in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence Conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Director ARDD shall be final.
- 2.** Tender Inviting Authority/ Director ARDD may cancel the tender at any stage without any prior notice.
- 3.** The Director, ARDD will award or recommend to the Competent bid accepting authority for award of the contract to the Bidder who is found Technically Qualified and whose **Offer Rate is lowest**.
- 4.** The successful bidder has to sign an agreement within a period of **10 days** from the date of receipt of communication of acceptance/ award of his bid.

PART-I -Prequalification/Technical Bid-

List of Documents to be submitted with due signature and stamp

Sl. No.	Name of the Documents
1.	EMD of Rs.3,690/- (Original)
2.	PAN / TAN Card
3.	GST Registration Certificate
4.	IT Return for the last 3 financial years 2022-2023,2023-2024,2024-2025
5.	Tender Document/DNIT which is duly signed by the Bidder
6.	Undertaking Annexure-1
7.	Not blacklisted undertaking Annexure-II
8.	Items with specification and quantity-Annexure-III

All documents should be duly signed and attached properly, without which the Bid shall be rejected.

Part II: Financial Bid

Financial Bid will be considered for evaluation for those Bidders who have qualified the Technical Bid

**Director,
Animal Resources Development Department
P.N. Complex, Agartala Tripura (w)**

Annexure-I**TENDER FORM**

To
Director,
Animal Resources Development Department
P.N. Complex, Agartala Tripura (w)

Sir,

Having examined the tender document, the receipt of which is hereby acknowledged, I/we, the Undersigned, offer to supply and deliver the goods under the above-named Contract in full conformity with the said tender document and our financial offer in the Price schedule submitted in Envelop No.2 which is made part of this tender.

2. We undertake, if our tender is accepted, to deliver the goods in accordance with the delivery schedule specified in the tender document.

3. If our tender is accepted, we undertake to submit the security deposit in the form, in the amounts, and within the times specified in the tender document.

4. We agree to abide by this tender, for the Tender Validity Period specified in the tender document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

5. Until the formal final Contract is prepared and executed between us, this tender together with your written acceptance of the tender and your Acceptance of Tender shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any tender you may receive.

Signed: _____

Date: _____

In the capacity of _____

Duly authorized to sign this bid for and on behalf of _____

Signature & stamp of Tenderer

ANNEXURE –II

DECLARATION FORM

I _____ / _____ We _____
.....
.....having my/our.....Office
at.....do
declare that I / We have carefully read all the terms & conditions of Tender for the
supply of.....
The approved rate will remain valid for a period of Two year from the date of approval.
I will abide with all the terms & conditions set forth in the Tender paper Reference No.
.....
I/We do hereby declare I/We have not been convicted by any court of Law nor I/We are
derecognized/blacklisted by any State Govt. /Union Territory/ Govt. of India/Govt.
organization/Govt. Health Institutions for supply of Not of Standard Quality (NSQ)
items/part-supply/non-supply. I/We agree that the Tender Inviting Authority can forfeit
the Earnest Money Deposit and blacklist me/us for a period of 3 years, if any
information furnished by us proved to be false at the time of inspection/verification and
not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license/ authorized
distributor/trader license bearing No.Valid up
to.....I/We.....
.....do hereby declare that I/we will supply the
..... as per the Terms, Conditions & specifications of the
Tender Document.

Signature of the Bidder:

Date:

ANNEXURE – III

Sl. No.	Particulars	Specification	Quantity Required Yearly (No.)
1.	Sodium hydroxide pellet AR (500g)	(500g) (Hi-media)	40 nos.
2	Petroleum Ether (2.5 lit)	(2.5 lit) Company- Loba chem., Hi-media	20 nos.
3	Whatman Filter Paper No-42	Qualitative, Circle, 110 mm Best quality	10 nos.
4	Sulphuric acid pure , 98% (2.5 lit)	(2.5 lit)	15 nos.
5	Nitric acid 68-72% pure 500ml	500ml Best quality	01 nos.
6	Boric acid crystal	Best quality	05 nos.
7	Bromo cresol green indicator (125ml)	(125ml)	06 nos.
8	Methyl red indicator (125ml)	(125ml)	08 nos.
9	Copper (II) sulphate pentahydrate A.R.	Best quality	05 nos.
10	Emplura sodium sulphate anhydrous (500gm)	(500gm) Best quality	06 nos.
11	Tissue paper	Best quality	10 nos.
12	Hydrochloric acid about 35% pure (2.5 lit)	(2.5 lit)	05 nos.
13	Gloves (good quality)	Good quality	10 pkt