

Government of Tripura  
Department of Animal Resources Development  
P.N. Complex, Agartala.

No. F. 4 - 208/ARDD/STY/2016

Dated, Agartala, the 3/10/2016.

**NOTICE INVITING TENDER (NIT).**

Tenders in sealed cover are hereby invited by the Director of Animal Resources Development on behalf of the Governor of Tripura from the resourceful, experienced, and reliable and bonafied local authorized distributor/dealers/agency/suppliers of the reputed manufacturing company for supply of surgical Instruments/Equipments/appliances etc. for infrastructural facilities development of the different field level institutions(V.H./V.D./Sub-Centre) of the Department during the Year 2016-17 .

The detail list of items along with specifications will be available from the Office of the undersigned (Store Section) on all working days from **06. 10. 2016 from 11 A.M. to 4 P.M.** & will also be available in the official website of Tripura [www.tripura.nic.in./www.arddtripura.nic.in./www.tripurainfo.com](http://www.tripura.nic.in/).

The last date for submission of tender in sealed cover super scribed as "Tender for Surgical instruments, equipment, appliances, etc. is on or before **4 P.M. of 05.11.2016** through Speed Post/Registered Post/Courier Service, addressed in favour of the Director, Animal Resources Dev. Dept. Govt. of Tripura, P.N. Complex, Agartala, Tripura West, and Pin no. - 799006.

Tenders will be opened on the next working day of the last date of receipt of tender, if possible.

*Manoranjan Sarkar*  
(Dr. MANORANJAN SARKAR)  
Director  
Animal Resources Dev. Department  
Government of Tripura.

**Government of Tripura  
Animal Resources Development Department  
P. N. Complex, Agartala**

**TERMS & CONDITIONS FOR SUPPLY OF INSTRUMENTS, EQUIPMENTS, APPLIANCES ETC. FOR THE YEAR 2016-17.**

Tender will be received in sealed cover addressed to the " Director of Animal Resources Dev. Dept. Govt. of Tripura, P.O - Kunjaban, P. N. Complex, Agartala - 799006, Tripura by Speed post/Registered post/Courier services only "on or before **4 P.M. of 05.11.2016**. Tenderers should provide detailed address along with phone, Fax Number and S.T.D code number for communication. Tender received after the aforesaid date and hours shall be rejected. The Director of Animal Resources Dev. Dept. shall not remain responsible for any postal delay.

- 1) On the top left side of the sealed tender enquiry number, date, due date of opening should be mentioned. Tenders will be opened on the next working day of last date of receipt, if possible. Tenderer or their representative may remain present at the time of opening of the tender.
- 2) **The interested bidders/ tenderer shall submit the bids in 2 parts, namely ' i.e. 'Technical Bid' ("A" envelope) and 'Financial Bid' ("B" envelope).** The 2 bids should be put in 2 separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall be placed inside a large sealed cover and the same may be submitted.

**The technical Bid:** - shall contain all details regarding the items offered by the bidder, compliances of terms and conditions, submission of documents, products catalogues, D-Call /Demand draft etc. **In other words everything except the rate offered. The Financial bid:** - shall contain only the rate offered by the bidder. The technical bids will be opened first and the bidder will be short listed on the basis of fulfillment of requirements as per terms & conditions. Thereafter, financial bids of only short listed bidders will be opened and the lowest bidders will be selected and selection of item is subject to recommendation of the technical committee constituted by the Director, Animal Resources Dev. Department, Government of Tripura, P.N. Complex, Agartala West Tripura payable at Agartala jurisdictions.

- 3) While quoting rate, the tenderers must mention the Serial No. of the item of tender list, provided by the Dept. along with tender.
- 4) As the items are clearly divisible and distinguishable, the successful firms/ tenderers shall be selected separately for each item.
- 5) The supply has to be executed within 60 (sixty) days from the date of issue of the supply order. In case, failure of supply of the ordered item/items in full within stipulated period, both the earnest money & Security deposit money are likely to be forfeited without further correspondence.
- 6) 5% value of ordered item & quantity to be deposited by the Firm/Supplier/agency as Security Money (SM) in the shape of deposit at Call (D-Call) /Bank Draft from any Nationalized Bank in India within 10 days from the date of issue of the supply order, failing which, his Earnest money deposit (EMD) will be forfeited straight way and supply order in his favour will be cancelled. Security Money Deposit (SMD) of the successful supplier will be released after completion of full & satisfactory supply.

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**(DR. MANORANJAN SARKAR)**  
Director of ARDD  
Government of Tripura.

- 7) VAT & Income tax will be deducted from the bill as per Govt. rule as applicable.
- 8) In case of tenderers whose rates are accepted, as per terms & conditions of the tender, shall duly execute the supply.
- 9). The rates should be quoted both in figures and words clearly. V.A.T. will be charged extra as per Govt. Rule. The rate should be quoted in Indian Currency only.
- 10) The supply order for approved items will be issued once/at a time or in phase manner subject to availability of fund. The quantity may be reduced or extend.
- 11) The lowest rate quoted by the tenderer will be determined on the basis of comparison of basic rate i.e. excluding VAT/CST.
- 12). Copy of the following self attested documents should be submitted along with the Technical bid of the tender: -
- (i) Valid(Up to date) Trade license certificate.
  - (ii) Valid V.A.T Registration certificate:
  - (iii) Up to date VAT clearance certificate(Sale tax Clearance)
  - (iv) PAN Card.
  - (iv) Quality assurance certificate like ISI, BIS, ISO or any other approved standard.
  - (v) Earnest money (EM), for an amount of `25, 000/- (Rupees twenty five thousand) only drawn in favour of the Director, Animal Resources Dev. Dept. in the shape of fresh deposit at Call (D - Call)/Bank Draft of any Nationalized Bank of India, to be deposited along with the technical bid of the tender. In case of un-successful tenderers the Earnest Money deposit (EMD) will be released after finalization of the tender,
13. EMD/SMD shall not be applicable in case of Govt. organization/Public Sector undertaking for that case documentary evidence to be submitted to that effect.
14. Uniform price quoted and that should be Met F.O.R. Door Delivery in good condition to the DVMS, West/Unokoty/Gomati/Dhalai District/TTAADC. Installation if any required for the items needs to be done by the supplier up to the satisfactory level.
15. The supplier shall furnish a letter of authority on behalf of the manufacturing company. Such supplier/tenderer shall also furnish an undertaking that in the event of acceptance of the rate he will supply the products of the manufacturer for which he quoted the rate.
16. No. Insurance charge is admissible and the successful tenderer/supplier will be responsible for any breakage, damage and loss in transit on the way to destination.
17. Any default or breach of contract by the suppliers will be subject to forfeiture of earnest money/security money & will be considered as blacklisted/delisted for participating future tender as per discretion of the Director, Animal Resources Dev. Department, Govt. of Tripura.
18. The Director of ARD, Govt. of Tripura reserves the right to accept or reject any/all tenders without assigning any reason thereof and may accept or reject part of the tender/tenderers.

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19. The Director of ARD, Govt. of Tripura, Agartala reserves the right to Unilaterally terminate the contract or cancel acceptance of rate or supply order at any time without notice before the expiry of the period for which the rates are now invited.
20. In case of any legal dispute the jurisdiction will be the High Court of Tripura, Agartala Bench.
21. Selection of items is subject to recommendation of the approved technical committee.
22. Payment of the successful tenderer shall be made on bill basis only after completion of supply of the item/items as ordered for. No advance payment will be entertained.
23. The rates will remain valid 1(One)year from the date of acceptance of Rate . No interim revision/Enhancement of rates will be entertained except imposition of any levy or increase in existing levy by the Government.
24. A duly signed copy of terms & condition of the Director, Animal Resources Dev. Department, Government of Tripura, P.N. Complex, Agartala to be returned by the tenderers as a token of acceptance of the Departmental terms & conditions.

Encl: Annexure-A ( List of Instruments/Equipments, Appliances).

*Manoranjan Sarkar* 03-10-16

(DR. MANORANJAN SARKAR)  
DIRECTOR  
ANIMAL RESOURCES DEV. DEPARTMENT  
GOVERNMENT OF TRIPURA.

